# Teaching Assistant Job Description

Bridges Academy is dedicated to understanding and educating gifted and highly gifted students with learning differences (twice-exceptional or 2e students) and fostering a successful academic and social experience for our students and the broader community. We do this through the work of two divisions: Bridges Academy and The 2e Center for Research, Professional Learning, and Talent Development.

Bridges Academy, a college preparatory school for Grades 3-12, empowers its students to thrive academically and socially through small classes and differentiated instruction, creating an environment in which gifts are recognized and developed and learning differences are accepted. Many students come to Bridges defined by their challenges but graduate defined by their strengths and talents.

For the 2026-2027 school year, Bridges Academy is looking for an enthusiastic elementary and middle school teaching assistant. Bridges seeks a candidate who loves kids, ideally has some experience working with students in a school, camp, or extracurricular setting, and who is interested in getting more experience supporting students as they pursue a career in teaching.

Responsibilities include but are not limited to:

- Support students and teacher during class time
- Prepare and organize instructional materials, assist with grading, manage behavior
- Supervise students during non-class time (recess, lunch, etc.)
- Occasional group as well as one-on-one instruction
- Possibility of co-teaching a specialized class in an area of student interest
- Chaperone field trips and other excursions/activities
- Participate in case conferences, as well as division, department, and all-school meetings

Required education and experience:

- An associate's degree or higher
- Experience working with students age 9-13

A successful candidate will:

- Develop warm, trusting relationships with students and adults
- Demonstrate strong communication skills in person, in writing, by phone, and via Zoom
- Be organized, efficient, patient, and professional
- Show enthusiasm, creativity, flexibility, and compassion

Bridges Academy wishes to prepare students for life by offering a rich experiential learning environment in which students are safe to explore, discover, and make meaning. To that end, students are offered choices that challenge them while bolstering their strengths and talents.

## Salary + Benefits Information

The salary for this full-time role is $18.50-$21.00/hour. Benefits include medical, vision, and dental insurance as well as a retirement savings plan. Bridges employees may apply for full Elmbridge University scholarships to earn Certificate, MEd and EdD degrees.

## For Consideration

Please submit a resume, cover letter, and 3 references to michael.dennis@bridges.edu

## Nondiscrimination Policy

Bridges Academy is an equal opportunity employer and makes employment decisions based on merit. We aim to have the best available person in every job. School policy prohibits unlawful discrimination based on race (including traits historically associated with race, such as hair texture and protective hairstyles), religion (including religious beliefs, observance, or practice, including religious dress or grooming practices), color, sex (including gender, gender identity, gender expression, transgender status, transitioned, transitioning, or perceived to be transitioning), sexual orientation (including heterosexuality, homosexuality, and bisexuality), national origin, ancestry, citizenship status, marital status, pregnancy and breastfeeding, age, medical condition, genetic characteristics or information, military and veteran status, physical or mental disability, or any other consideration made unlawful by federal, state, or local laws. The policy also prohibits unlawful discrimination based on the perception that anyone has any of these characteristics, or is associated with a person who has or is perceived as having any of these characteristics. Additionally, Bridges Academy does not permit discrimination based on dressing consistently with one's gender identity or gender expression, or preferred gender, name, or pronoun usage.